Manistee Area
P U B L I C   S C H O O L S

Chips Lead!

550 Maple Street | Manistee, MI 49660
Phone: 231-723-3521 | Fax: 231-723-1507 | Web: ChipsLead.org

Superintendent: Ronald J. Stoneman
Business Manager: Howard J. Vaas

Communication & Reflection Meeting
Tuesday, October 23rd, 4:00 pm

Purpose of Meeting: Discussion regarding student and staff support, district safety initiatives, clarification of communication, and a time for reflection and sharing of ideas.

Attendance: Staff, Board, and SSAC invited to attend

Agenda:

Student Privacy and Incident Transparency – Superintendent Ronald Stoneman
- Discussed Family Educational Rights & Privacy Act requirements for protecting student information as it pertains specific incidents
- Protocol is followed during a crisis situation to ensure that internal staff and external public receive appropriate information and supports as the district is able to make available
- Providing communication and support resources is a top priority of the administrative team

Law Enforcement Collaboration and Protocol – Tim Kozal, Director of Public Safety, Manistee City Police Department
- Communication protocols in place with the district when law enforcement support is required
- Officers are assigned to the schools and are building relationships to improve communication and support
- A collaboration between law enforcement entities and representatives from all school districts has been formed and are working on standardizing protocols throughout the county
- A grant has been submitted for safety improvements to the district buildings

Student Initiatives – Andrew Huber, MMHS Principal
- Representatives from MAPS Student Organizations such as GSA, SADD, NHS, and Student Council have been working on initiatives with both the Manistee Substance Education Awareness and Manistee Suicide Awareness Coalition and are sharing their work with the student body
- SafeTalk training has been completed by Ron Stoneman, Andy Huber, Paul Howes, Kelsey Rhodes, and Sonya Broadbent. A document outlining this program is available on the new Safety page of the website under the MMHS Teen Suicide Resources tab
- Additional training opportunities are planned and being sought out, with the hope of being able to deliver training to interested staff members
- Upstander Pledge initiative was implemented and reviewed by students. Student input was supportive. They want initiatives in place to help build an internal culture that will not tolerate bullying.
- The Safety page on the website was developed through a collaborative effort with the administration, staff, and students to provide information and resources to support our MAPS community

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PUBLIC SCHOOLS

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MAPS Crisis Team Support – Superintendent Ronald Stoneman
- A step by step outline of the procedure following the recent crisis was outlined including communication with external supports as well as internal staff and students
- Local crisis support was sought and received. Once onsite they mobilized a plan for providing a safe place for individual to seek the support needed as they processed their response and feelings
- Regional supports were contacted to provide direction and resources for navigating any possible emerging concerns
- The staff was commended for the job they did in supporting students and each other
- It was reported that the students did make use of the resources provided and felt that they came together as a community to support each other as well

Student Safety Advisory Committee – Shannon Ladd, SSAC Parent Volunteer
- Introduction to the work of the SSAC, which is outlined on the new safety page of the website
- Key Opportunities and Highlights for 2018/2019
  - Enhanced Communication
    - Website Resources – Discussed the work that has been done to improve the website as a communication portal based on the requests of parents and students
  - Physical Building Tours – Each building is being toured by the SSAC, law enforcement, and administration to provide clarity about safety procedures currently in place and to identify opportunities for improvement
  - Event/Incident Communication Development
    - Review of a proposed Communication Matrix was provided outlining the work of the SSAC to help standardize incident identification and communication procedures to provide stakeholders with expectations for how communication will be received
    - This work is under review to ensure compliance with FERPA regulations, once available it will be provided on the safety page of the website

Reflection – Superintendent Ronald Stoneman
- Superintendent Stoneman has requested that any thoughts or concerns be directed to him via email