



550 Maple St, Manistee, MI 49660
(231) 723-3521 • Fax (231) 398-2021
Ronald J. Stoneman, Superintendent
Howard Vaas, Business Manager
chipslead.org

POSTING

(Internal & External- concurrent posting)
November 11, 2019

POSITION: **ONE (1), FULL TIME PARA-PROFESSIONAL AIDE**
(Kennedy Elementary)

HOURS: **37.5 hours weekly**
Monday-Friday, 7:30 a.m. to 3:30 p.m.

QUALIFICATIONS:

Required: Highly Qualified as defined by NCLB/ESSA

Recommended: Prior experience working with/supervising elementary children and assisting students with:

- Title 1 Reading and Math: Math Recovery, LLI, IXL, etc.,
- Crisis Prevention Institute Training, and recent book studies for *Love & Logic*

PAY/BENEFITS: Per contract

EXPIRATION DATE: November 22, 2019, by 3:00 p.m.

APPLICATION: **Internal:** Email or Letter of Interest
External: Letter of Interest, Resume, Copies of Qualifications,
and Three (3) Letters of Professional References

Please submit required information via email to:

Nancy Day

nday@manistee.org

Manistee Area Public Schools Board of Education Office

District Policy: Nondiscrimination on the basis of race, color, religion, national origin or ancestry, gender, age, disability, height, weight or marital status in all activities and employment.