



550 Maple St., Manistee, MI 49660
(231) 723-3521 • Fax (231) 723-1507
Ronald J. Stoneman, Superintendent
Howard Vaas, Business Manager
chipslead.org

POSTING

(Internal & External; concurrent, 5-day per union agreement)
Posting: January 15, 2020

POSITION(S): [ONE \(1\), FULL TIME PARA-PROFESSIONAL \(One-to-One Aide\)](#)
[Kennedy Elementary](#)

HOURS: 37.5 hours weekly (Monday-Friday, 7:30 am - 3:30 pm)

QUALIFICATIONS:

Preferred Credentials: Highly Qualified as defined by ESSA, or ability to pass [ETS Highly Qualified Assessment](#)

Recommended Skills: Organization and maintenance of records, use of communication via email and communication apps, ability to assist students with basic math and reading, sensory programs, and follow IEP supports and modifications.

PAY/BENEFITS: Per contract

POSTING EXPIRATION: [Tuesday, January 21, 2020, by 3 pm \(5-day posting\)](#)

TO APPLY:
Internal: Letter or Email of Interest
External: Letter of Interest, Resume, Copies of HQ Credentials/Transcripts,
Three (3) Letters of Professional Reference

Submit via email to:
Nancy Day,
MAPS Board of Education/Central Office
nday@manistee.org

District Policy: Non-discrimination on the basis of race, color, religion, national origin or ancestry, gender, age, disability, height, weight or marital status in all activities and employment.