

550 Maple St, Manistee, MI 49660 (231) 723-3521 • Fax (231) 398-2021 Ron Stoneman, Superintendent Howard Vaas, Business Manager maps.manistee.org

POSTING

(Internal/External)
Posted: May 20, 2021
Posting Expiration: Until Filled

POSITION: Facility Director

One Full-Time Maintenance and Custodial Director

Maintain and supervise the operation of custodial and maintenance services of the school district. Oversee and maintain all buildings and grounds for the district. Manage bond projects, sinking fund projects and other facility updates.

QUALIFICATIONS: Bachelor's Degree preferred, or equivalent combination of education, training,

and experience Extensive knowledge of all phases of building operations including business procedures. Possess leadership qualities and experience in management of others, preferably in the union environment. Experienced computer user and proven success in communication, organization and

working with employees.

PAY BENEFITS: Salary position, state retirement system, insurance

APPLICATION:

External applicants: Please submit an electronic copy of cover letter, resume, and 3 letters of

recommendation:

Sara Schubert

MAPS Board Office at sschubert@manistee.org

Internal applicants: Please submit a letter of interest to:

Sara Schubert

MAPS Board Office at sschubert@manistee.org

<u>District Policy</u>: Nondiscrimination on the basis of race, color, religion, national origin or ancestry, gender, age, disability, height, weight or marital status in all activities and employment.