

MAPS Elementary Assembly of Teachers & Parents (ATP)

Meeting agenda

Date: Wednesday, 1/18/23

Time: 5:30 pm

1. Attendance and reports

a. Attendance

- i. Shannon Patrick
- ii. Shannon Franckowiak
- iii. Kim Anderson
- iv. Julia Raddatz
- v. Joanie Wiersma (by phone)
- vi. McAnn Bradford
- vii. Cindy Lundberg
- viii. Christine Slawinski
- ix. Taylor Mellon
- x. Amber Hiipakka
- xi. Ashley Rozga
- xii. Johnnie Moreno
- xiii. Chris Franckowiak

b. President

- i. Opening Remarks
- ii. Completed business
 1. Teacher appreciation cookies and coffee
 2. Santa at the holiday sing, Candy and Winter Grams
 3. Double December Wesco Popcorn and Family Fare receipts was a great success, we will have numbers tallied and announce winners by the end of January.
 4. Pizza Hut and Baked Goods
 - a. Waiting for amount for 10% of sales
 5. Boo Grams
 - a. Every child got one, well received
 6. Kennedy Sleighbell Ice Cream Social
 - a. Safer and less stressful to have meeting point
 - i. Thanks to Tracy Judkins for Downtwon Delights for providing meeting space and having ice cream ready
- iii. New Action: Update bylaws
 1. Need to update to reflect current practice
 2. Incorporate additional checks and balances for financial processes
 3. Revised language required for non-profit status

4. Goal to have updated and distributed by February meeting so we can vote on changes at March meeting
 5. Transitioning the group name to Assembly of Teachers and Parents (Action Team for Partnership is a national organization)
 - a. Motion: Bradford
 - b. Second: Rosga
 - c. Passed
 - d. Julia commented the Fine Arts Boosters hired Ryan Biller as a consultant for the process
- c. Secretary
- i. EIN has been received with the assistance of Sara Schubert; in process of filing for 501(c)3 status
 1. Opportunities for corporate donations with nonprofit status
- d. Treasurer
- i. Current balance for December bank cycle close: \$23, 438.15
 - ii. Budget overview for review and discussion (excel document)
 - iii. Financial audit efforts continue; given the complexity of the expenditures, reporting and turnover, MAPS Business Office engaged to lend add'l resources and support.
2. Funding requests
- a. Completed:
 - i. All outstanding reimbursements through today have been issued
 - ii. Headphone strategy (stockpile held by secretary for individual distribution as needed)
 - iii. Multiple funding requests fulfilled
 - iv. Overall strategy and process to be reviewed and amended as needed. To be considered for future vote.
 - b. Current requests to review
 - i. Multiple field trip requests- need planning session to strategize and prioritize
 - ii. Classroom supply requests (Amazon wish list?)
 1. ATP funds to be focused on larger items rather than consumable classroom supplies
 - c. New requests
 - i. Discussed the need to meet with teacher liaisons and principals and principals to set priorities and best use available funds
 1. Raddatz commented bus driver availability has been a challenge to get students where they need to be
 2. Shannon F commented that 2021-2022 school year was a generous year d/t excess funds from fundraising that wasn't spent during covid
 - ii. Incubator for Mrs. Lundberg \$140
 1. Motion: Raddatz
 2. Second: Slawinski

3. Passed
 4. Mrs. Lundberg will order and submit receipt for reimbursement
- iii. Wicker baskets for preschool

3. Fundraising/event ideas

a. Planned/ongoing:

- i. Wesco popcorn buckets
 1. More were purchased d/t excellent sales, have 30-40 more to sell
- ii. Box tops
 1. Kicked off in December
 2. Thanks to Amber Worch for spearheading this
- iii. Popcorn and slushy days
 1. Supplies ordered
 2. Jefferson: 1st and 3rd Fridays starting 1/20 with popcorn
 3. Kennedy: ready to start with confirmation
 - a. For this year no charge
 - b. Patrick confirmed for Raddatz that ATP has ordered peanut free oil for the popcorn
 - c. Rosga agreed to help for 1/20 popcorn
- iv. Valentine's Day movie night fundraiser
 1. Grades K-5, drop off (donation only)
 2. Once we have confirmed availability of gym at Kennedy building, will publicize for Friday 2/10 or Saturday 2/11
 3. Planning alternative activity for preschoolers
 - a. Teacher suggested they can play Disney shorts and have some snacks; ATP will reimburse for the snacks
- v. Kennedy talent show Friday 2/17 (partnering with Fine Arts Boosters)
 1. Silent auction baskets
 - a. Funds to ATP
 - b. Amy Miller has agreed to organize the baskets
 2. Art silent auction
 - a. Funds split between ATP and FAB
 3. Admission will go to FAB
- vi. Easter candy sales; orders going out soon
 1. Bunnies, almonds, and candy bars for sale
 2. Will share date as soon as we have timing
- vii. Cake pop fundraiser tentatively in May
 1. Around Mother's Day but label special person's day to include those without mothers
- viii. MAPS ATP Partnership with The Elks for Science Olympiad
 1. Rosga was able to get funds to help fund for 12 weeks
 2. aligned with curriculum director as well as principals
 3. Potentially funding other programs (reintroducing robotics, etc)
- ix. Virtual book fair

1. Jaclyn Baca has agreed to organize
2. Jefferson 3/3-3/16 (current bank of Scholastic dollars- \$2249.06)
3. Kennedy 3/10-3/23(current bank of Scholastic dollars- \$2377.41)
4. 25% of sales will go to Scholastic dollars

b. Proposed:

i. Gear sales

1. Sharon from SportsInk working on prices for us, using art from Johnnie Moreno
2. Coordinating with the HS campaign retiring the Chippewas mascot

ii. Tennis shoe and winter gear drive

1. Need to work with the buildings to find out logistics of dropping off and organizing the donations
2. Battle between two buildings, prize will be outdoor winter play stuff for the winning school

iii. Raffles (pending nonprofit status)

1. E.g. Duck race and other charitable gaming
2. Other raffles
3. Possible events including alcoholic beverages, allowed 12 liquor license a year as a nonprofit

4. Other business

a. Classroom snacks “matching funds”

- i. Some classrooms are running low; others have a lot
- ii. Suggestions to share snacks that are still here from a freshness perspective and when supplies get low across the board replenish from the \$500 matching funds committed from ATP

b. Mentoring Program Opportunity

- i. Scores program
- ii. Pairs low income or at risk youth with people in the community; requirements for volunteers to be community leader e.g. business owner, board member, volunteer, service organization
- iii. Similar to Big Brothers/Big Sisters
- iv. Geared for 2nd-12th grade; pair with mentors 20-50s
- v. \$500 to start; Ahsley volunteered to cover the cost with community members
- vi. ATP role is to get the information out to the parents via the schools; screening through SCORES, SCORES does the screening to make sure volunteers are safe to interact with children

5. Adjourn

- a. Motion: Rosga
- b. Second: Moreno
- c. Meeting adjourned at 6:30 pm