



525 12th St, Manistee, MI 49660
(231) 723-3521 ▪ Fax (231) 398-2021
Ron Stoneman, Superintendent
Howard Vaas, Business Manager
maps.manistee.org

POSTING
(INTERNAL/EXTERNAL)
June 5, 2023

POSITION: Adventure Learning Coordinator (ALC) for the 23/24 School Year

**QUALIFICATIONS/
RESPONSIBILITIES:**

The ALC will assist administration with the following:

- Scheduling events
- Coordinating any fundraising
- Overall budget
- Communicating with any host site
- Facilitating events
- Assisting host site to coordinate events
- Communicating with students and parents

PAY/BENEFITS: Per contract

EXPIRATION DATE: Until filled

TO APPLY: External: Fill out application (attached)
Internal: Submit email or letter of interest

Sara Schubert
MAPS Board of Education Office
schubert@manistee.org

District Policy: *Nondiscrimination on the basis of race, color, religion, national origin or ancestry, gender, age, disability, height, weight or marital status in all activities and employment.*