



**POSTING**  
(Internal & External)

March 26, 2025

**POSITION:** **ONE (1), VARSITY BOYS ASSISTANT GOLF COACH**  
**Spring Season (March - June, 2025)**

**RESPONSIBILITIES:** Responsible for assisting with the development and operations of the boys golf program, camps, training, practices, events, etc.

**QUALIFICATIONS:**

- Previous coaching experience preferred.
- CPR, First Aid & AED training/certification required.
- Annual Bloodborne Pathogen training
- MHSAA Annual Coaches online training
- Successful completion of background checks

**PAY/BENEFITS:** Salary per contract

**POSTING EXPIRATION:** **Until Filled**

**APPLICATION:** Internal Candidates: Letter of Interest  
External Candidates: Letter of Interest and application (attached)

**Submit electronically to:**  
**Sara Schubert**  
MAPS Board of Education/Central Office  
[sschubert@manistee.org](mailto:sschubert@manistee.org)

Manistee Area Public Schools  
525 12th Street, Manistee, MI 49660  
231-723-3521

**District Policy:** *Nondiscrimination on the basis of race, color, religion, national origin or ancestry, gender, age, disability, height, weight or marital status in all activities and employment.*



ARE YOU PRESENTLY WORKING TOWARD A HIGHER DEGREE?  YES  NO  
IF "YES," WHAT IS YOUR EXPECTED COMPLETION DATE AND DEGREE EXPECTED? \_\_\_\_\_

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**REFERENCES:**

NAME	POSITION TITLE	ADDRESS	PHONE NUMBER & EMAIL ADDRESS

**EXPERIENCE WORKING WITH STUDENTS:** List experiences you have had working with young people, i.e., scout work, summer camps, etc.

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**HAVE YOU EVER BEEN CONVICTED OF A FELONY?**  YES  NO  
IF "YES," INDICATE THE TYPE OF CONVICTION, DATE, AND COURT WHERE THE CONVICTION OCCURRED:

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**HAVE YOU EVER BEEN CONVICTED OF A MISDEMEANOR (excluding a minor traffic offense)?**  YES  NO (Note: Conviction record will not necessarily be a bar to employment.)

I hereby consent that any former or current employer, whether named in this application or not, may release all employment records of the applicant to the District. I also consent to a physical and drug test as part of the screening process. I understand I must undergo a Criminal History Record Check.

I hereby authorize the District to inquire and verify any information contained on this application for employment, and the District shall not be liable for any damages which may result from such inquiry or verification. I understand that making any misleading or untruthful statement on this application may result in my dismissal. If accepted for employment, I understand that this application will become a permanent part of my personnel records.

I further agree to comply with all rules, regulations, and policies of Manistee Area Public Schools and agree that my employment status is "at will" and, thus, I may be terminated for cause or no cause at any time, and I may terminate my employment at any time for any reason. Upon my termination, I authorize the release of reference information regarding my work history with Manistee Area Public Schools."

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**Signature (Full Name)**

**Date**

*In compliance with Federal and State equal employment opportunity laws, qualified applicants are considered for all positions without regard to race, color, religion, sex, national origin, age, marital status, or the presence of a non-job-related medical condition or handicap.*