



525 12th Street  
Manistee, MI 49660  
231.723.3521 - chipslead.org

## **Pilot ACADEMIC SPECIALIST POSTING**

(Internal/External)

**March 3, 2025**

Click for more information: [JOIN OUR TEAM](#)

- POSITION(S):** **Elementary Academic Specialist**  
1-3 positions, up to 25 hours per week during the school year
- QUALIFICATIONS:** Current or Expired Michigan Teacher Certification OR  
Currently Enrolled in a Student Teaching Program through a  
College or University OR a Bachelor's Degree or Higher
- RECOMMENDED:** Experience with elementary students in Tier 2 or 3, ability to work  
closely with ELA Coach and Math Coach to align targeted  
instruction for small groups and individual students, and  
understand/administer diagnostic assessments. Experience/skills  
with data collection, recording, and entry (running records, DRA  
progress monitoring, AVMR, etc.)
- PAY/BENEFITS:** \$25 per hour
- EXPIRATION:** **Until Notified**
- APPLICATION:** Letter of Interest, Resume', Current Teaching Certificate-if  
available, Transcripts, and Three (3) Letters of Reference
- Submit electronically to:**  
Sara Schubert  
Manistee Area Public Schools Business Office  
[sschubert@manistee.org](mailto:sschubert@manistee.org)

**District Policy:** *Nondiscrimination on the basis of race, color, religion, national origin or ancestry, gender, age, disability, height, weight or marital status in all activities and employment.*