



Manistee Area Public School Emergency Drills Documentation Form

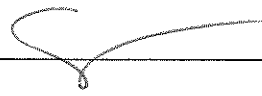
Reporting School: Manistee Early Childhood Center School Year: 2026/2027

Type and # of Drill (ie: #2/5) 2/5

☒	Fire Drill (5 Required) 3 Drills in the fall, 2 in the remaining school year
☐	Tornado Safety Drill (2 Required) 1 in March 1 sometime during the school year
☐	Lock Down/Shelter in Place (3 Required) 1 Before December, 1 After January
☐	School Bus Emergency Evacuation Drill (3 Required)

Time of Drill * At least one drill is required not to be during class time

☒	During class time <u>(GSRP in Session) (2 Subs in Building)</u>
☐	*In between classes/During class changes
☐	*Recess or <u>Lunch Time</u> <u>Preparing for lunch food service arrival</u>
☐	Other time when a significant # of students are gathered, not in the classroom.

Date and Time of Drill	<u>10/6/2026 10:45 AM</u>
Time required to evacuate/shelter/secure all personnel	<u>3 minutes 18 seconds</u>
Total number of participants	<u>139</u>
Enhancements Made to the Drill (ie: fire exits blocked, scenario given, missing student, etc...)	<u>with GSRP, 2 substitutes in the building, preparing for lunch line up</u>
Drill Remarks or Observations	<u>no observations made for correction.</u>
Name of School Principal (or designee)	<u>ANABELA TAYLOR</u>
Signature of School Principal	
Name & Title of the Person Conducting Drill (If drill conducted by someone other than principal)	<u>ASST. PRINCIPAL</u>

Public Safety Agency Present For Drill Name & Title

☐	Emergency Management Coordinator -
☐	Law Enforcement Agency -
☐	Fire Department -